



eForm Service

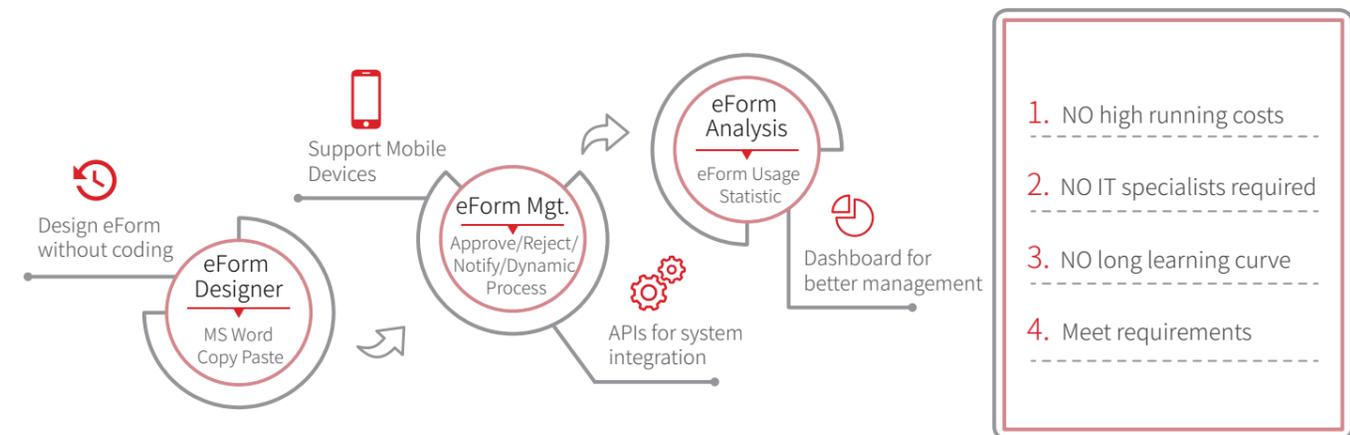
Build a paperless green office environment



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eForm Service is a cloud-based platform for Business Process Management, you can replace (almost) all the paper-based forms with our eForm solution. All the eForm designs, approval process planning and report generation can be performed in your favorite web browser, suitable for virtually any devices or operating systems. Enterprises can enjoy the accelerated operational efficiency and to build a TRUE green office environment.

To compliment with other management needs, eForm Service core functionality can be extended with add-on packages such as Knowledge Management, Human Resource Management, Document Management, Project Management and so on. For enterprises looking for true integration, we provide flexible APIs (Application Programming Interface) to integrate with your internal systems such as ERP, CRM or Corporate Websites.



1. NO high running costs
2. NO IT specialists required
3. NO long learning curve
4. Meet requirements

Features

Minimize Cost

Enterprises are only charged the running costs of the cloud platform, the eForm Service is a “Pay-Per-Use Software” that does not require firms to build a computer room and hardware machines from scratch.

Quick to Learn

Managerial and normal users can learn the software easily in a relatively short time. We have also provided online movies and tutorials to speed up the learning curve.



Features

Support Mobile Devices

eForm is compliant with various mobile devices and web browsers ; we provided a mobile enhanced version for mobile workers who can easily fill out an eForm or take picture as attachments.

Powerful eForm Designer

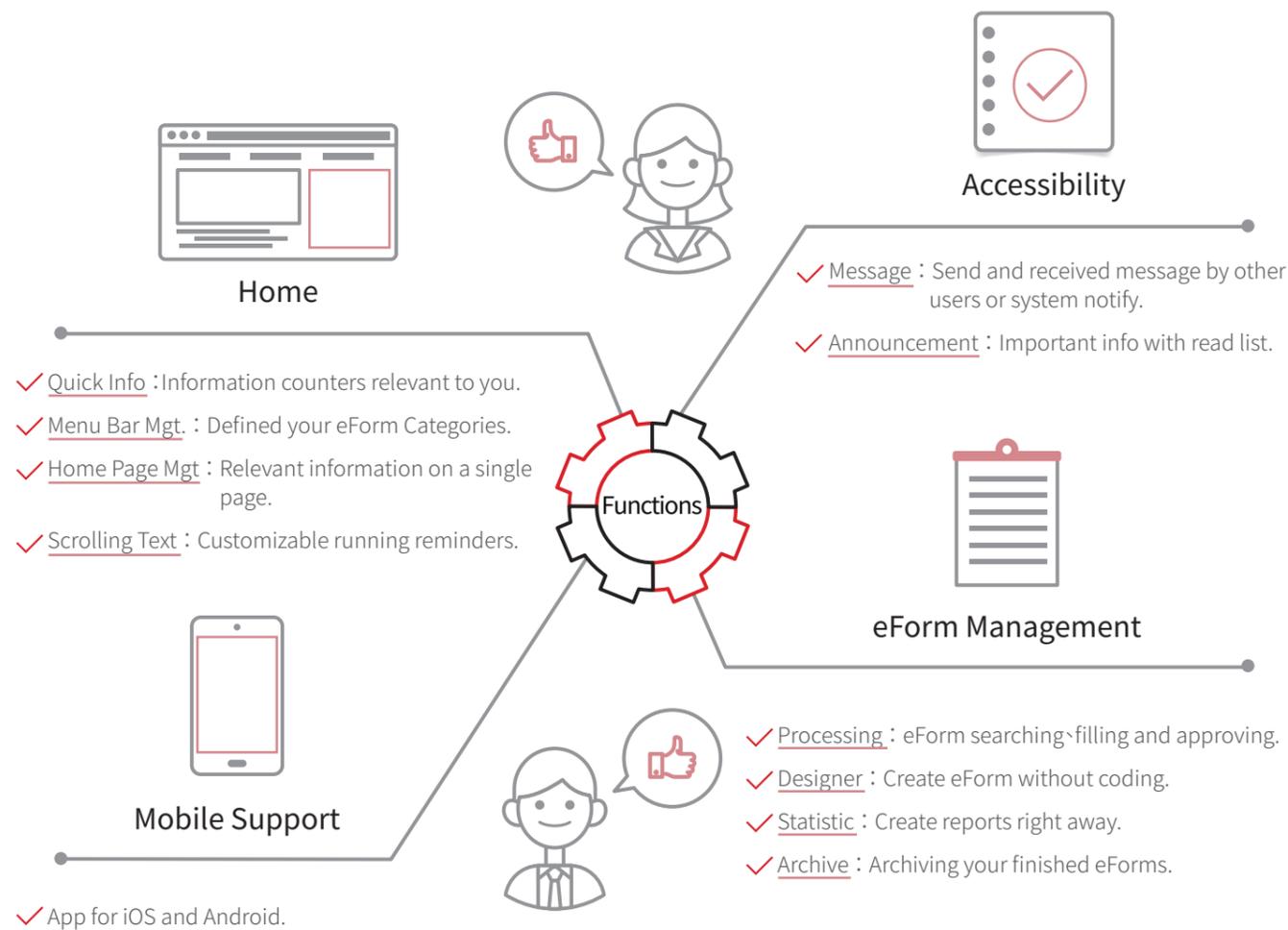
Enterprises can customize e-Forms to their own satisfaction without specialists with any programming background. The forms can be designed in MS Word and then copy / paste to the e-Form Designer for further processing.

Flexible Process Management

The eForm management allows the collaboration of various level of management to run procedures such as approval, designation and notification smoothly in order to ensure the accuracy and promptness of the administration.

eForm Analysis Reports

You can generate live business reports with our built-in report generator, and restricting access to designated groups or individual users. Each report can be exported in Excel format for data exchange or further analysis.



Apply Fields



- ✓ Administration and Sales : Expenses forms \ Quotation \ Sales Order \ Work Report \ Meeting Minutes and so on.
- ✓ Human Resource : Leave \ Business Trip \ Overtime Applications and so on.
- ✓ ISO Operation : Quality Maintain \ Check \ Exception Handling \ Corrective Precaution and so on.
- ✓ With mobile devices eForm can help you to do daily check jobs and take pictures or sign for evidence.

Benefits



For Enterprise

- ✓ Important Operations can always be recorded and searched.
- ✓ Build a TRUE green office environment.

For management

- ✓ Powerful eForm designer can implement up to 95% forms without coding and go alive in short time.
- ✓ Manager can do the approval jobs by mobile devices anywhere and anytime.

For Employee

- ✓ Employee can apply the eForm anywhere and check out the latest progress.